

Guidelines to writing a proposal for the organization of an ICMSSSE

The proposal must address the following points.

1. Key organizers (General Chair, Tech Prog Chair, Organizing Committee, etc.)
2. ICMSSSE members will be part of the Technical Program Committee.
3. Location and suggested dates: city, venue.
4. Key dates: conference, abstracts, acceptance, early registration, etc.
5. Suggested registration fee structure (ICMSSSE members, delegates, students, spouses, etc.)
6. Program layout including technical program, workshops/short courses (before the event) and field trips (after the event).
7. The symposium will be supported by the Journal of Sustainable Mining, Int J Coal Sci and Tech, and Jour Industrial Safety. Other journals are welcome.
8. Acknowledge that the symposium will be held under the umbrella organization **International Committee on Mine Safety Science and Engineering (ICMSSSE)**